



## **LEARNING OUTCOMES**

**Department:** Office of Student Activities  
**Office/Program:** Associated Student Government  
**Contact:** Rudy Trejo, Assistant Director

**Mission Statement:**

**Office of Student Activities**

With a students-first philosophy, the Office of Student Activities provides an environment for involvement, empowerment, and collaboration through student organizations, programmatic experiences, and shared governance. OSA maximizes the University of Arkansas experience by advocating for all students, promoting intercultural understanding, and developing citizens who are prepared to positively impact their communities.

**Purpose:**

**Associated Student Government**

The Associated Student Government shall act as an organized voice for all students at the University of Arkansas, to effectively represent students in the University's decision and policy making process and to provide a broad educational experience for students, while promoting citizenship on campus and in the great community. In doing so, ASG knowingly and responsibly recognizes the students' roles in the shared governance at the University of Arkansas.

**Program #1: Associated Student Government Executive**

*President, Vice President, Secretary, Treasurer, Chair of the Senate, Chief of Staff*

**Student Learning Outcomes:**

1. To have students demonstrate a comprehensive understanding of growth in leadership style.
2. To have students play a role in university operations and understand shared governance by participation in committees, events, programs, and other functions.
3. Be able to serve as mentors to newer and younger student government members.
4. Engage in thoughtful discussion and dialogue regarding funding priorities, initiatives, programs, and membership.
5. To have students demonstrate a basic understanding of skills necessary to manage groups, including but not limited to meeting management, member recruitment, retention, motivation, keeping historical documents, budgeting, and effective communication skills.
6. To ensure that students maintain a healthy 'work-life' style of living.

**Assessment Measures:**

- A. Student leaders and participants will complete a leadership evaluation instrument at the start and conclusion of their experience. At the end of the survey, students are asked to articulate areas of maximum growth in regards to leadership. (**Outcome 1**)
- B. Evaluation forms will be distributed at the end of their term to evaluate effectiveness of procedure and provide suggestions for future members. (**Outcome 3 and 4**)

- C. Every 2 months, a ‘audit’ will be done for that time. This ‘audit’ will include budgets, submission of event reports, submission of financial documents, minutes, and agendas as well as future goals and objectives. (**Outcome 1, 3, and 4**)
- D. Document 1:1’s strategically to ensure that 1-6 are discussed and documented, more specifically, outcome 6, to ensure that student is not engulfed with duties and neglecting their studies. (**Outcome 1-6**)

**Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.

**Program #2: Associated Student Government Senate**

*50 Senators*

**Student Learning Outcomes:**

1. To have students demonstrate a basic understanding of growth in leadership style.
2. To have students play a role in university operations and understand shared governance by participation in committees, events, programs, and other functions.
3. To understand the legislative process including *ASG Code and Constitution, Robert Rules of Order*, writing bills and resolutions.
4. To have students demonstrate a basic understanding of skills necessary to manage groups, including but not limited to meeting management, motivation, keeping historical documents, budgeting, and effective communication skills.

**Assessment Measures:**

- A. Student leaders and participants will complete a leadership evaluation instrument at the conclusion of their experience. At the end of the survey, students are asked to articulate areas of maximum growth in regards to leadership. (**Outcome 1**)
- B. Evaluation forms will be distributed at the end of their term to evaluate effectiveness of procedure and provide suggestions for future members. (**Outcome 2, 3 and 4**)
- C. Keep accurate documentation on Senators who are awarded Senator of the Week as well as general office hour and legislation presented. Note if there are any cross checks between the three to determine constancy. (**Outcome 2, 3, and 4**)

**Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.

**Program #3: Associated Student Government Cabinet**

*51 Cabinet Members (Varies year by year)*

**Student Learning Outcomes:**

1. To have students demonstrate a basic understanding of growth in leadership style.
2. To have students play a role in university operations and understand shared governance by participation in committees, events, programs, and other functions.

3. To have students understand the role of proper event planning, timelines, and following university policy as it pertains to funding requests, meeting space requests, and other programs that require advance time notification.
4. To have students demonstrate a basic understanding of skills necessary to manage groups, including but not limited to meeting management, motivation, keeping historical documents, budgeting, and effective communication skills.

**Assessment Measures:**

- A. Student leaders and participants will complete a leadership evaluation instrument at the conclusion of their experience. At the end of the survey, students are asked to articulate areas of maximum growth in regards to leadership. (**Outcome 1**)
- B. Evaluation forms will be distributed at the end of their term to evaluate effectiveness of procedure and provide suggestions for future members. (**Outcome 3 and 4**)
- C. Every 2 months, a ‘audit’ will be done for that time. This ‘audit’ will include budgets, submission of event reports, submission of financial documents, minutes, and agendas as well as future goals and objectives. (**Outcome 1, 3, and 4**)

**Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.

**Program #4: Associated Student Government Judiciary**

*9 Justices and 2 Proxies*

**Student Learning Outcomes:**

1. To have students demonstrate a basic understanding of growth in leadership style.
2. Have students understand the election process for the University of Arkansas Associated Student Government.
3. To have students understand what it means to be ethical and practice ethics in case deliberations.
4. To have students understand basic legal procedure and important case law that will assist them in their deliberations.
5. To have students understand effective communication skills as well as effective deliberation skills.

**Assessment Measures:**

- A. Student leaders and participants will complete a leadership evaluation instrument at the conclusion of their experience. At the end of the survey, students are asked to articulate areas of maximum growth in regards to leadership. (**Outcome 1**)
- B. Engage with members on ethical practice and keep accurate documents in which students noted the important of ‘ethics’ within their decision. This includes their ‘Majority or Minority’ Opinions on cases brought before ASGJ. (**Outcome 3**)
- C. Program evaluation forms will be distributed at the end of their term to evaluate effectiveness of procedure and provide suggestions for future justices.

**Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation

evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.

### **Program #5: Fresh HOGS Mentoring Program**

*1 Student Coordinator, 1 Graduate Assistant, Mentors and Mentees*

#### **Student Learning Outcomes:**

1. To have participants demonstrate a basic understanding of growth in leadership style.
2. To have participants have a basic understanding of the Associated Student Government, the University of Arkansas, and the concept of 'shared governance' and as a result, become engaged leaders on campus and within ASG.
3. To have mentors understand and keep active communication with their mentees and understand the importance of 1:1 peer relationships.
4. To have Graduate Assistant practice *theory* in their oversight of the program, including 1:1's, developing a relationship with students, engaging in situations, and developing positive outcomes for problems with their students.

#### **Assessment Measures:**

- A. Program evaluation forms will be distributed at the start and at the end of the program to evaluate effectiveness of program and provide suggestions on future programming options. (**Outcome 2 and 3**)
- B. Student leaders and participants will complete a leadership evaluation instrument at the conclusion of their experience. At the end of the survey, students are asked to articulate of maximum growth in regards to leadership. (**Outcome 1**)
- C. During 1:1's with Graduate Assistant, document instances where they put 'theory into practice' and keep on file. (**Outcome 4**)
- D. Ensure that Graduate Assistant maintains accurate files to determine rate of retention of participants into leadership roles for their academic careers. (**Outcome 2 and 3**)

#### **Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.

### **Program #6: Programming Allocations Board (PAB)**

#### **Student Learning Outcomes:**

1. To have participants demonstrate a basic understanding of growth in leadership style.
2. To have participants have a basic understanding of the Associated Student Government, the University of Arkansas, and the concept of 'shared governance' and as a result, become engaged leaders on campus and within ASG.
3. To have students understand what it means to be ethical and practice ethics in case deliberations.
4. To have students understand effective communication skills as well as effective deliberation skills.
5. To have students understand effective budgeting skills, especially as it pertains to \$1.5 million budget.

#### **Assessment Measures:**

- A. Program evaluation forms will be distributed at the start and at the end of the program to evaluate effectiveness of program and provide suggestions on future options. (**Outcome 2 and 3**)
- B. Student leaders and participants will complete a leadership evaluation instrument at the conclusion of their experience. At the end of the survey, students are asked to articulate areas of maximum growth in regards to leadership. (**Outcome 1**)
- C. Have students engage in ‘mock proposals’ prior to actually hearing. This will allow them to engage in discussions as well as understand why they must be ethical and fair in actual hearings. Then allow for their peers to evaluate in confidence each other and conduct follow-up training based on their notes. (**Outcomes 3, 4, and 5**).

**Documentation of Results:**

- The Assistant Director will actively conduct assessment of programs, services, and student organizational leadership experiences throughout the year using: retreat assessments, mid-term evaluations, exit interviews, program and participation evaluation forms, end of year report, and reflections on time in office or participation in ASG and OSA programs.