

Bulletin Board Posting Guide

Updated 07/19/2019

	A	B	C	D	E	F	G	H	I	J
1	Building	# of Boards Available	Business Flyers	Non-Profit Flyers	Campus Events	Approval Required?	Approval Contact	Mail Stop	Phone Number	Memo
2	Academic Support Building	1	Maybe	Yes	Yes	Yes	Stephanie Kessler	SCSW 106	575-8778	One in the computer lab and an electronic display in our lobby
3	Admin. Service Building	2	No	No	Yes	Yes		ADSB 220	575-3301	
4	Administration Building	2	No	No	Yes	No	Marcia Overby - moverby@uark.edu	ADMN 425	575-4149	Posters must be University-related
5	Agriculture Annex	1	Yes	Yes	Yes	Yes	Mari	AGRX 101-Hallway	575-2448	Building manager reserves the right to take down inappropriate flyers; Put expiration date
6	Agriculture Building	1	No	No	Yes	Yes	AGRI 319	AGRI 319	575-2451	Notify AGRI 319 before posting
7	Agriculture, Food and Life Science/ Animal Science	2	Yes	Yes	Yes	Yes	Front Office (AFLS B114)	AFLS B114	575-4351	Flyers are monitored
8	Arkansas Union	2	No	No	Yes	Yes	ARKU A665	ARKU A665	575-5255	1 week only. Greek orgs need approval from Greek Life Office (ARKU A688) first.
9	Autism Support Center	1	No	No	Yes	No	ARKA 403	ARKA 403	575-3119	Dropoff for staff to share w/ students
10	Bell Engineering Center	4	Yes	Yes	Yes	Yes	Dean's Office	BELL 3189	575-7455	2-4 weeks prior to event; For electronic boards email Nick Demoss at ndemoss@uark.edu Posters must be University-related
11	Champions Hall	3	Yes	Yes	Yes	No				
12	Chemistry Building	1	Yes	Yes	Yes	Yes	Timothy Tripp	CHEM 119	575-4601	
13	Fine Arts	2	Maybe	Yes	Yes	Yes	FNAR 116	FNAR 116	575-5202	If art related more bulletin boards are available
14	Gearheart Hall	5	Yes	Yes	Yes	Yes	Lisa Milligan	216 Ozark Hall	575-3355	You will need to bring your own push pins/thumbtacks/tape. We reserve the right to remove any postings after they have been posted.

Please see opposite side for additional boards.

To submit updates, please contact the Office of Student Activities, osa@uark.edu

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15	Kimpel Hall	5	No	No	Yes	No		KIMP 201	575-3046	
16	Mechanical Engineering	2	No	Yes	Yes	Yes	Main Office (MEEG 204)	MEEG 204	575-3153	U of A related posts only.
17	Memorial Hall	3	Yes	Yes	Yes	Yes	MEMH 216	MEMH 216	575-4256	
18	Old Main	potentially 10	No	No	Yes - Some	Yes - Some	various, see Memo			5th floor south - Main 525 5th floor north - Main 517 Other floors: Open boards are available to campus departments or RSOs. If board is locked, see department closest to that board. DO NOT post on walls or stairwell banisters.
19	Peabody Hall	2	Yes	Yes	Yes	Yes	Laurie Brigham	PEAH 216	575-7244	
20	Physics Building	2	Yes	Yes	Yes	Yes	PHYS 226	PHYS 226	575-5915	1st floor only
21	Plant Science	4	No	No	Yes	Yes	PTSC 217	PTSC 217	575-2445	1 basement and 1 on each floor
22	Poultry Science	4	Yes	Yes	Yes	Yes	POSC O-114	POSC O-114	575-4952	
23	Science and Engineering Building (Floors 1-4)	2	Yes	Yes	Yes	Yes	Mary Powers (SCEN 309)	SCEN	575-5369	
24	Science and Engineering Building (Floors 5-7)	1	Yes	Yes	Yes	Yes	SCEN 601	SCEN	575-6356	
25	University Housing (Residence Halls)	25 (common areas only)	No	No	Yes	Yes	Linda McClelland	960 W. Douglas St.	575-3951	Deliver by Noon Wednesday in order to be posted on following Monday
26	Vol Walker Hall	1	Yes	Yes	Yes	Yes	Judy Stone	WALK 120	575-2399	Limited Space.
27	Walton College of Business	3	No	Yes	Yes	Yes	Dean's Office	WCOB 301	575-5949	Must agree to return & take down flier after event. Bring your own thumb tacks.
28	Waterman Hall	3	Yes	Yes	Yes	No		WATR 107	575-3102	The boards are located down the hall in student break area by the building entrance
29										

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